

# Broadwell Parish Council

**Public notice is given for the ANNUAL meeting of  
Broadwell Parish Council, which will be held on 15th  
January 2025, at the village hall, beginning at 7:00 p.m.**

Addressed to Cllr T Leonard (TL) Chairman, Cllr E Ashton (EA), Cllr A Wodzianski (AW), Cllr R Ross (RR) & Cllr C Morse (CM), Cllr K Burtonwood (KB)

Dear Councillors, you are summoned to attend the above meeting of Broadwell Parish Council, to be held to transact the business listed in the agenda below.

Members of the public and press are welcome to attend.

Signed:  Deborah Braiden, Clerk & RFO to the council. DATE: 08/01/2025

Agenda for Broadwell Parish Council		
1	Apologies	Members who cannot attend a meeting should tender apologies to the Parish Clerk or the Chairman. Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the meeting minutes.
2	Interest declaration	Members are invited to declare <b>disclosable pecuniary</b> interests and other interests in any items listed on this agenda. Note: EA continued interest carried forward in respect of the flood plan. As required by the Council's Code of Conduct for Members and the Localism Act 2011.
3	Reports by District & County Cllrs  & Public Recess	1 To receive reports from the District and County Councillors.  2. Members of the public are invited to make representations to the Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act and to respond to items received. 2.1 Councillors to raise public issues.
4	Minutes	1 To <b>approve</b> the Parish Council meeting minutes held on 13th November 2024. 2 <b>Review</b> action points from the November meeting.
5	Projects	1 To <b>receive</b> an update from the Traffic Calming Group and agree actions. 2 To <b>review progress</b> on the flood plan (DC). 3. To <b>receive and discuss</b> parking updates around Kennel Lane. 4. To <b>discuss</b> and agree, on land owned by the parish council, but not registered with LR.
6	PLANNING	1 To <b>consider</b> applications received in Appendix A. 2 To <b>receive &amp; note</b> planning correspondence received. 3 To <b>note any decisions</b> and comments made by email with delegated authority (Minute 221109/8/3 & Broadwell PC SO 15/b) also listed in Appendix A
7	Play & Defib	1 To <b>receive</b> a report for monthly inspection of the <b>defibrillator</b> . AW 2 To <b>receive</b> the monthly report for play inspection AW.

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<b>8</b>	<b>Clerk Items</b>	<p><b>1. To approve</b> the Clerk's timesheets for October – December 24.</p> <p><b>2. To note</b> the Clerk's action sheet.</p> <p><b>3. To note and approve</b> annual leave for January 27<sup>th</sup> to 31<sup>st</sup> January 25, 4 hours leaving a balance of 6 hours until March 25.</p> <p><b>4.</b> The clerk <b>will receive</b> suggestions for the next agenda.</p> <p><b>5. To receive</b> updates for the new .gov.uk emails.</p> <p><b>6. To accept and approve</b> the clerk's resignation and approve the advertising for a new clerk.</p>
<b>FINANCE</b>		
<b>9</b>	<b>Income</b>	<b>To receive and approve receipts</b> of Interest and income for December.
<b>10</b>	<b>Expenditure</b>	<b>To receive and approve expenditures</b> for December.
<b>11</b>	<b>Budget</b>	<b>To review</b> the budget against expenditure.
<b>12</b>	<b>Payments List</b>	<b>To approve payments</b> paid, payments due, and receipts for recompense, as scheduled in Appendix B.
<b>13</b>	<b>BUDGET</b>	<b>To receive and approve</b> the new budget for 2025/26.
<b>14</b>	<b>Banking</b>	<b>To receive</b> an update from the clerk.
<b>15</b>	<b>Precept</b>	<b>To discuss following the budget</b> - our approach to setting the next precept level and approval of the precept for 25/26.
<b>SUNDRY ITEMS</b>		
<b>16</b>	<b>Correspondence Received</b>	<b>To receive and note</b> the <b>correspondence</b> list in Appendix C. To agree on any actions. <i>(To note no decisions cannot be made on matters raised in this section).</i>
<b>17</b>	<b>Close</b>	To record the end of the meeting and confirm the next meeting as 12 <sup>th</sup> March 25.